

# Information for exhibitors



**CeBIT**

**HANNOVER**  
4-9 MARCH 2008  
[cebit.com](http://cebit.com)

## Emergency Numbers

Emergency number (on-site)	+49 511 89-112
Admin. Building 2	
First-aid station	+49 511 89-114
North 1 entrance	
Police	+49 511 110
West 4 entrance	

## Information

Directory & general assistance	+49 511 89-1188
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## Exhibitor Service Center

Whatever you need as an exhibitor, you'll find competent staff to help you at the Exhibitor Service Center from February 26 through March 09. Stop by or call for assistance with:

- Stand rental/technical issues
- Telecommunications equipment
- Cleaning, waste disposal
- Security and traffic control issues
- Listings in the electronic media
- Admission tickets, catalogues
- Catering needs
- Parking permits
- Room rentals
- etc.

Information Center (IC)	🕒 Feb. 26 – Mar. 09 8.00 – 18.00
	☎ +49 511 8930000

## Hall Supervisors

Every hall has a Supervisor's Office with experienced staff to answer all your questions and help you solve any problems that may arise. You can also pick up your complimentary copy of the CeBIT catalogue there by presenting your exhibitor pass

Halls	☎ +49 511 89-327 + two-digit hall number (02 – 17)
Information Center (IC)	☎ +49 511 89-32695
Convention Center (CC)	☎ +49 511 89-32640

## Construction and Dismantling Periods

	Date	Time
Construction begins	20.02.2008	--
Stand construction complete	03.03.2008	until 06.00 p.m.
Start of exhibition	04.03.2008	from 09.00 a.m.
End of exhibition*	09.03.2008	until 06.00 p.m.
Dismantling of stands complete	15.03.2008	--


\*Stands may not be cleared or dismantled before 6:00 p.m.

## Working hours and opening times

The exhibition grounds are open from 7:00 a.m. through 7:00 p.m. daily. By law, the maximum working period is limited to 10 hours/day, also during construction and dismantling periods.

If your company has a registered office in Germany, that office can also obtain work permits by applying to the relevant state authority. No special work permit is required for tradeshow work on Sundays or public holidays.

For further details, or to apply for special waivers, please contact the Hannover Labor Inspectorate: Staatliches Gewerbeaufsichtsamt Hannover

 +49 511 9096-0

<b>Accommodation services</b>	See "Room reservations"
<b>Advertising ban</b>	No advertising whatsoever is allowed outside of the exhibitor's own stand area, including the distribution of flyers, display of posters, or erection of structures with advertising content. This also applies to any persons circulating outside of their own stand's area while displaying advertising on sandwich boards, clothing, etc. Ms. Anke ROBBERS, <a href="mailto:anke.robbers@messe.de">anke.robbers@messe.de</a> ☎ +49 511 89-31227
<b>Airline</b>	Deutsche Lufthansa AG <a href="mailto:stefanie.wonnenberg-windmueller@dlh.de">stefanie.wonnenberg-windmueller@dlh.de</a> <b>Information Center (IC)</b> 🕒 Mar. 04-09 09.00–18.00 Reservations desk ☎ +49 180 5838426
<b>ATMs (cash dispensers)</b>	<b>North1 entrance</b> <b>North 2 entrance</b> <b>Information Center (IC)</b> <b>Hall 10</b> <b>Hall 13</b> <b>Hall 21</b>
<b>Audio and video equipment</b>	Fleischhauer TV Communications GmbH <a href="http://www.fleischhauer.de">www.fleischhauer.de</a> ☎ +49 511 616807-0, Fax -66 Gahrens + Battermann GmbH <a href="http://www.gb-mediensysteme.de">www.gb-mediensysteme.de</a> <b>Shopping &amp; Food area</b> between Halls 3 and 4 ☎ +49 511 89-20024 🕒 Mar. 01-09 09.00–18.00
<b>Baggage service / early check-in</b>	Baggage consignment or pick-up, tickets for shuttle bus to exhibition center Airport: Arrivals Level C Exhibition grounds: Foyer, North 2 entrance (Hall 2) and entrance West 1 (Hall 13) Advance booking: BFM Incoming & Traveller Services GmbH <a href="mailto:f.dammann@t-online.de">f.dammann@t-online.de</a> ☎ +49 511 977-4880
<b>Bakery</b>	See "Groceries"
<b>Bank services</b>	ReiseBank AG <a href="http://www.reisebank.de">www.reisebank.de</a> <b>Information Center (IC)</b> ☎ +49 511 89-23690 🕒 Mar. 03-09 09.00–13.00 and 14.00–18.00
<b>Beverage service</b>	Messe Gastronomie Hannover GmbH ☎ +49 511 89-33770, Fax: -33781 Delivery service Mar. 02- 09
<b>Car rental</b>	Europcar Autovermietung GmbH <a href="mailto:am_hannover@mail.europcar.com">am_hannover@mail.europcar.com</a> <b>Information Center (IC)</b> ☎ +49 511 89-20484 🕒 Mar. 04-09 09.00–18.00
<b>Catalogue</b>	Exhibitors can pick up a complimentary copy of the exhibition catalogue at the hall supervisor's office by presenting their exhibitor pass starting two days before the show on up to the next-to-last day of the show.

<b>Catering</b>	Free delivery to stands Messe Gastronomie Hannover GmbH <a href="mailto:contact.catering@messe.de">contact.catering@messe.de</a> <a href="http://www.catering.messe.de">www.catering.messe.de</a> ☎ +49 511 89-33523
<b>CeBIT News</b>	See "Trade fair newspapers"
<b>Cellphones &amp; accessories</b>	PComplett GmbH <a href="http://www.pcomplett.de">www.pcomplett.de</a> Rental of cellphones, sale of calling and prepaid cards for D1, O2, E-Plus, and Vodafone <b>Shopping &amp; Food area between Halls 16 and 17</b> <b>Shopping &amp; Food area between Halls 19 and 23</b> ☎ +49 511 3743161, Fax -162 🕒 Mar. 03-09 09.00–18.00
<b>Childcare</b>	During CeBIT 2008, busy parents of children aged 1 – 6 will be able to take advantage of the newly opened exhibition kindergarten "Hermes Kids". <a href="http://www.hermes-kids.de/cebit">www.hermes-kids.de/cebit</a> To book places before the fair, please contact Ms. Katja ANSSAR <a href="mailto:katja.anssar@messe.de">katja.anssar@messe.de</a> ☎ +49 511 89-34314 To book places during the fair, please contact: Sekretariat Hermes Kids <a href="mailto:info@hermes-kids.de">info@hermes-kids.de</a> ☎ +49 511 89-30196, Fax - 3197 🕒 Mar. 03-09 07.00-19.00
<b>Church</b>	See "Religious facilities & services"
<b>Cigarettes, cigars, tobacco</b>	<b>Shopping &amp; Food area between Halls 3 and 4</b> ☎ +49 511 89-20560 🕒 Feb. 25-Mar.15 09.00-18.00 Supermarket <b>Shopping &amp; Food area between Halls 16 and 17</b> ☎ +49 511 89-20555, Fax -20550 🕒 Feb. 18-Mar.16 09.00-18.00
<b>Cloakrooms and left-luggage</b>	Located at all entrances
<b>Clothing</b>	Shirts & Ties I.G. von der Linde <a href="mailto:Hannover@lgvonderLinde.de">Hannover@lgvonderLinde.de</a> <b>Shopping &amp; Food area between Halls 19 and 23</b> ☎ +49 511 89-20481 🕒 Mar. 04-09 09.00-18.00
<b>Combined admission /transportation tickets</b>	Exhibitor passes and admission tickets are also valid for free fare on all buses and trains (2nd class) serving metropolitan Hannover. Visit <a href="http://www.gvh.de">www.gvh.de</a> for maps and stops.
<b>Conference rooms</b>	To book rooms for conferences, receptions or other exhibitor events contact Ms. Gabriela BRAUN/ Ms. Corina SILLMEN <a href="mailto:gabriela.braun@messe.de">gabriela.braun@messe.de</a> / <a href="mailto:corina.sillmen@messe.de">corina.sillmen@messe.de</a> ☎ +49 511 89-31608 / 31279
<b>Construction and dismantling periods</b>	See page 3

<b>Copy shop</b>	<p>Photocopies, business cards, fax service, digital printing Astrid Michel Lettershop <a href="mailto:astrid.michel@t-online.de">astrid.michel@t-online.de</a> / <a href="mailto:iccopyshop@t-online.de">iccopyshop@t-online.de</a> <b>Information Center (IC)</b> ☎ +49 511 89-20313, Fax -2334 🕒 Mar. 03 11.00–18.00 Mar. 04-09 09.00-18.00</p>
<b>Courier services</b>	<p>TNT Express GmbH <a href="http://www.tnt.de">www.tnt.de</a> <b>Shopping &amp; food area</b> between halls 19 and 23 ☎ +49 511 89-20612, Fax -28612 🕒 Mar. 04-09 09.00-18.00 FedEx <a href="http://www.fedex.com/de_english/about/cebit.html">www.fedex.com/de_english/about/cebit.html</a> <b>Hall 13, Stand D34</b> ☎ + 49 511 7263135 and + 49 171 8615402 Fax + 49 511 9772892 🕒 Mar. 04-08 09.00-18.30 Mar. 03 09.00-21.00</p>
<b>Cultural events and nightlife</b>	<a href="http://www.hannover.de">www.hannover.de</a>
<b>Deutsche Messe representatives</b>	<p>During the show: Admin. Building 3, Rooms 13-15 ☎ +49 511 89-34291 / -34293 After the show, visit: <a href="http://www.messe.de/repraesentanten_e">www.messe.de/repraesentanten_e</a></p>
<b>Direct sales ban</b>	<p>Direct or counter sales of the following are prohibited at CeBIT: 1. Printed matter 2. Priced at standard rates for books/magazines 3. Published regularly at least once a quarter as a newspaper or magazine (periodicals/press releases) 4. Not discounted for the show You may apply to the CeBIT department for an exemption covering small quantities of such counter sales. Ms. Kirsten RIECK ☎ +49 511 89-33111</p>
<b>Directory and general assistance</b>	☎ +49 511 89-1188
<b>Disconnection of utility services</b>	<p>Disconnection of utilities prior to the end of the show is not permitted. For safety reasons, only authorized Deutsche Messe staff is permitted to disconnect utility services to stands. You can avoid delays in having the utilities disconnected by making an appointment well in advance. Exhibitors are emphatically warned not to disconnect or shut off supply lines themselves. The exhibitor is liable for any accidents or damage resulting from such action. For contact information, see "Electricity" and "Water connections"</p>
<b>Dry cleaning, laundry</b>	See "Laundry, dry cleaning, 24-hour delivery service"
<b>Electricity</b>	<p>Halls 2, 18-23: Max Geißler Elektrotechnik ☎ +49 511 89-20022, Fax -20322 Hall 3-5: Wahl GmbH &amp; Co. KG ☎ +49 511 89-20004, Fax -20204 Halls 6-9: Elektro-Stiller GmbH &amp; Co. KG ☎ +49 511 89-20006, Fax -20306 Halls 10-13 and Pavillon P11: Arge Ahlering GmbH und Schäfer &amp; Schäfer GmbH Elektrotechnik ☎ +49 511 89-20011, Fax -20311</p>

Halls 14-17, Pavillons P 32-36 and open-air site: Fleischhauer GmbH & Co. KG

☎ +49 511 89-20016, Fax -20316

**E-mail service**

See "Internet lounge"

**Emmission Zone Permits  
(windshield stickers)**

Available on site at the **Information Center (IC)**. Please bring along your car registration papers and EUR 5.40 in cash.

For details, visit [www.hannover.de](http://www.hannover.de) (scroll down to bottom for PDF download in several languages).

🕒 Mar. 03 10.00-17.45

Mar. 4-9 09.00-17.45

**Evening Events**

Through the duration of the show, exhibitors are permitted to hold evening stand parties (after 18.00) such as "happy hours", customer receptions and the like.

Please use order form 5.41 in the OBS+ to apply for this.

**Exhibitor passes**

If stand rental charges have been paid by the due date, the appropriate number of passes will be dispatched to exhibitors automatically.

See also "Exhibitor Service Center" on page 2.

**Exhibitor Service Center  
First-aid station**

See page 2

At Hall 18

☎ +49 511 89-114

🕒 Feb. 02-Mar. 03 08.00-18.00

Doctor on duty:

☎ +49 511 89-30030

🕒 Mar. 03-10 08.00-18.00

**Florist**

Florales Messen & Veranstaltungen

[www.florales-deutschland.de](http://www.florales-deutschland.de)

**Shopping & Food area** between Halls 3 and 4

☎ +49 511 89-20614

🕒 Mar. 01-09 09.00-18.00

Das Blumenstudio

[www.das-blumenstudio.de](http://www.das-blumenstudio.de)

**Shopping & Food area** between Halls 11 und 12

☎ +49 511 89-22011

🕒 Mar. 01-09 09.00-18.00

Gärtnerei Laves

[www.laves.de](http://www.laves.de)

**Shopping & Food area** between Halls 16 and 17

☎ +49 511 89-20494

🕒 Mar. 01-09 09.00-18.00

**Forwarding agencies**

Agility - Fairs & Events

(Formerly GeoLogistics Expo Services GmbH)

☎ +49 511 89-20318 and +49 511 8741570

[ehannover@agilitylogistics.com](mailto:ehannover@agilitylogistics.com)

Kuehne + Nagel (AG & Co.) KG

☎ +49 511 89-20701/ -20702 and +49 511 8209800

[exposervice.hannover@kuehne-nagel.com](mailto:exposervice.hannover@kuehne-nagel.com)

Schenker Deutschland AG

☎ +49 511 89-20061 and +49 511 870050

[fairs.hannover@schenger.com](mailto:fairs.hannover@schenger.com)

**Furniture rental**

May be ordered at short notice through the Exhibitor Service Center, see p. 2

Complaints, appointments:

Deutsche R + S Dienstleistungen GmbH

☎ +49 511 89-20608

## Gifts

Cuckoo clocks made in Germany  
Juwelier Schrader  
[juwelier-schrader@gmx.de](mailto:juwelier-schrader@gmx.de)  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 89-20106  
🕒 Mar. 04-09 09.00-18.00

Chocolates, pralines  
Trüffel Güse GmbH  
[www.messe-supermarkt.de](http://www.messe-supermarkt.de)  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 89-20557  
🕒 Mar. 04-09 09.00-18.00

## Groceries

**Supermarkets with a coffee bar, snacks, baked goods, stand delivery service**

Trüffel-Güse GmbH, [www.messe-supermarkt.de](http://www.messe-supermarkt.de)  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 89-20555, Fax -20550  
🕒 Feb. 18- Mar. 16 09.00-18.00

Shopping & Food area between Halls 1 and 3  
☎ +49 511 89-20556  
🕒 Feb. 18- Mar. 15 09.00-18.00

Shopping & Food area between Halls 3 and 4  
☎ +49 511 89-20560  
🕒 Feb. 25- Mar. 15 09.00-18.00

Shopping & Food area, alongside Hall 7, "Platz der Nationen"  
☎ +49 511 89-20559  
🕒 Feb. 25-Mar.13 09.00-18.00

Shopping & Food area between Halls 11 and 12  
☎ +49 511 89-20564  
🕒 Feb. 04- Mar. 17 09.00-18.00

Shopping & Food area between Halls 19 and 23  
☎ +49 511 89-20561  
🕒 Feb. 25-Mar. 14 09.00-18.00

### **Baked goods & confectionary**

Konfinesse W. Henf GmbH & Co. KG  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 8207500, Fax -01  
Shopping & Food area between Halls 19 and 23  
☎ +49 511 8608310, Fax -11  
🕒 Feb. 28-Mar 11 09.00-18.00

### **Biscuits/cookies, snacks, stand delivery service**

Bahlsen GmbH & Co. KG, [rainer.schmidt@bahlsen.com](mailto:rainer.schmidt@bahlsen.com)  
Shopping & Food area between Halls 19 and 23  
☎ +49 511 89-20280  
🕒 Mar. 04-09 09.00-18.00

### **Meats & sausages, stand delivery service**

Handelsgesellschaft mbHAhrberg, [www.gramann.biz](http://www.gramann.biz)  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 89-28361, Fax -28362  
🕒 Feb. 28-Mar. 11 09.00-18.00

### **Fish, seafood, snacks, restaurant, stand delivery service**

"Nordsee" Fisch-Spezialitäten GmbH  
[michael.woehler@nordsee.com](mailto:michael.woehler@nordsee.com)  
Shopping & Food area between Halls 16 and 17  
☎ +49 511 89-27511  
🕒 Mar. 01-11 09.00-18.00

	<p><b>Kiosks</b>  <b>Open-air site</b> across from Hall 25  🕒 Feb. 18-Mar.15 09.00-18.00  <b>Hall 26</b>  🕒 Feb. 25-Mar.13 09.00-18.00</p>
<b>Hall supervisors</b>	See page 2
<b>Hannover Customs Office</b>	Zollamt Messegelände (on-site office) <a href="mailto:poststelle@zah-messe.bfinv.de">poststelle@zah-messe.bfinv.de</a> ☎ +49 511 89-20262/ -20263, Fax -20358
<b>Hannover tourist services</b>	<a href="http://www.hannover-tourismus.de">www.hannover-tourismus.de</a> <b>Information Center (IC)</b> ☎ +49 511 89-20146 🕒 Mar. 04-09 09.00-18.00
<b>Hardware &amp; household goods</b>	Also office & electrical supplies Trüffel-Güse GmbH, <a href="http://www.messe-supermarkt.de">www.messe-supermarkt.de</a> <b>Shopping &amp; Food area</b> between Halls 16 and 17 ☎ +49 511 89-20555, Fax -20558 🕒 Feb. 18- Mar.16 09.00–18.00
<b>Helicopter shuttle service</b>	Airport to exhibition grounds, either one-way or round-trip service <a href="mailto:info@compass-aircharter.de">info@compass-aircharter.de</a> ☎ +49 511 72458 -55 or -56
<b>Hosts/staff for your stand</b>	See "Stand personnel"
<b>Hotel rooms</b>	See "Room reservations"
<b>Internet lounge</b>	Internet access is available through dedicated terminals in the lounge, where the following services are also offered: e-mail transmission, printing, CD-ROM/DVD burning, compiling and/or editing of slideshows, artwork, and typographical work. <a href="http://www.pcomplett.de">www.pcomplett.de</a> <b>Information Center (IC)</b> ☎ +49 511 3947661 🕒 Mar.02- 03 10.00-19.00 Uhr Mar. 04-09 08.00-19.00
<b>Interpreters</b>	Standby interpreters for optimal communication with business partners from around the world. <b>Information Center (IC)</b> ☎ +49 511 89-31670, Fax -31673 Pre-show reservations: Ms. Claudia REMMERS, <a href="mailto:claudia.remmers@messe.de">claudia.remmers@messe.de</a> ☎ +49 511 89-31613
<b>Jewish worship</b>	See "Religious facilities & services"
<b>Knives, Scissors, cutlery, small appliances</b>	Knives, small electric appliances, shavers Balzer am Steintor, <a href="mailto:balzershop@t-online.de">balzershop@t-online.de</a> <b>Shopping &amp; Food area</b> between Halls 19 and 23 🕒 Mar. 04-09 09.00-18.00 WTS Willi Thies Special, <a href="mailto:INFO@WTSpecial.de">INFO@WTSpecial.de</a> <b>Shopping &amp; Food area</b> between Halls 16 and 17 🕒 Mar. 04-09 09.00-18.00 Uhr
<b>Laundry, dry cleaning, 24-hour delivery service</b>	Wäscherei Jahnke GmbH <a href="http://www.waescherei-jahnke.de">www.waescherei-jahnke.de</a> <b>Shopping &amp; Food area</b> between Halls 16 and 17 🕒 Mar. 04-09 09.00-18.00

**Lost & found****Information Center (IC)**

☎ +49 511 89-32633

🕒 Mar 03 13.00-17.00

Mar. 04-09 08.30-19.00

Mar. 10 09.00-17.00

Lost & found items not collected during the show will be handed over to the city of Hannover's lost & found office:

☎ +49 511 1684-2457, Fax -0751

**Lufthansa**

See "Airlines"

**Media shop**

- Presentation equipment and supplies: advice, planning and installation
- Installation and networking of computers
- Sale of parts and accessories for phones, computers, electronic devices, media equipment, fax machines and printers (standard and custom-made cables)
- Cell phone rentals, sale of pre-paid cards for D1, O2, E-Plus and Vodafone
- W-LANvoucher sales & support

[www.pcomplett.de](http://www.pcomplett.de)**Information Center (IC)**

☎ +49 511 89-22322

🕒 Mar. 02-03 10.00-19.00

Mar. 04-09 08.00-19.00

**Moslem worship**

See "Religious facilities &amp; services"

**Motor vehicle traffic**

See "Vehicle Access"

**Newspapers & magazines, special orders**

Special orders

Supermarkets, [www.messe-supermarkt.de](http://www.messe-supermarkt.de)**Shopping & Food area** between Halls 3 and 4

☎ +49 511 89-20555

🕒 Feb. 18-Mar. 15 09.00-18.00

**Shopping & Food area** between Halls 16 and 17

In the supermarket

☎ +49 511 89-20555/ -20558

🕒 Feb. 04-Mar. 16 09.00-18.00

**Office & computer supplies**

Diete-Trenzinger Büroorganisation GmbH

[www.diete-trenzinger.de](http://www.diete-trenzinger.de)**Shopping & Food area** between Halls 19 and 23

☎ +49 511 8 66 89 75

🕒 Mar. 04-09 09.00-18.00

**Office supplies****Shopping & Food area** between Halls 16 and 17

🕒 Mar. 04-09 09.00-18.00

[www.messe-supermarkt.de](http://www.messe-supermarkt.de)**Office supplies****Shopping & Food area** between Halls 16 and 17

☎ +49 511 89-20555, Fax -20550

🕒 Feb 04.-Mar. 16 09.00-18.00

**Overalls etc.****Shopping & Food area** between Halls 16 and 17

Kabelverleger im Hochbau

[kadow.olaf@web.de](mailto:kadow.olaf@web.de)

☎ +49 511 8485110

🕒 Feb. 20-Mar. 03 09.00-16.00

Mar. 04-09 09.00-16.00

**Parking for Caravans (RVs) and mobile homes**

A special parking lot is available in Kronsbergstraße. Please apply for space!

☎ +49 511 89-33595, Fax -33410

<b>Parking lots</b>	<p><b>Cars:</b> North 1-6, East 1-2, East 4-7, South 1-4, West 1-4  <b>Parking for cars &amp; vans &gt; 2.8 tons, trailers, semi-trailers:</b> South 6  <b>Parking for vans &lt; 2.8 tons:</b> West 3  <b>Buses:</b> East 1, North 2, West 2, West 4  Parking of trucks in car parking zones is prohibited. Paid parking for trucks is clearly designated by the car park administration: Gesellschaft für Verkehrsförderung mbH (GfV)  ☎ +49 511 89-33401</p>
<b>Patent and design infringements</b>	<p>Parties to disputes arising from infringement of utility designs, utility models, patents or trademarks should contact the Legal Department of Deutsche Messe  ☎ +49 511 89-33022</p>
<b>Patent protection</b>	<p>Exhibitors can file for interim protection for their registered designs, utility models, and trademarks they have on display at the show. Applications for the issuance of priority certificates filed after the show cannot be processed, since proper verification is then no longer possible.  Legal Department of Deutsche Messe  ☎ +49 511 89- 33023</p>
<b>PC rental</b>	See "Audio and video equipment"
<b>Pharmacy</b>	<p><b>Shopping &amp; Food area</b> between Halls 19 and 23  <a href="http://www.apotheke-rethen.de">www.apotheke-rethen.de</a>  ☎ +49 511 89-20049, Fax -20050  🕒 Mar.02 10.00-15.00</p>
<b>Photo shop</b>	<p>Antique cameras  <b>Shopping &amp; Food area</b> between halls 16 and 17  ☎ +49 511 89-20513  🕒 Mar. 04-09 09.00–18.00</p>
<b>Photocopiers for rent</b>	See "Office & computer supplies"
<b>Photocopies</b>	See "Copy shop"
<b>Photographers</b>	For professional photos of your stand, exhibits, or presentations, contact:
Please note: Before photographing or filming third-party stands or exhibits, you must first obtain explicit consent to do so from the given party. Please also refer to the Technical Regulations of Deutsche Messe under: <a href="http://www.cebit.de/exhibitorservice">www.cebit.de/exhibitorservice</a>	<p>Klaus Fricke  <a href="mailto:mail@fotofricke.de">mail@fotofricke.de</a> , <a href="http://www.fotofricke.de">www.fotofricke.de</a>  ☎ +49 511 9245210</p> <p>Foto Meyer  <a href="mailto:fotomeyer@t-online.de">fotomeyer@t-online.de</a> , <a href="http://www.fotomeyer.com">www.fotomeyer.com</a>  ☎ +49 5182 2393 und +49 171 7463769</p> <p>Fotoatelier Senf  <a href="mailto:fotoatelier.senf@t-online.de">fotoatelier.senf@t-online.de</a> , <a href="http://www.fotosenf.de">www.fotosenf.de</a>  ☎ +49 511 31109</p> <p>Klauss Studios GmbH (TV and video productions also)  <a href="mailto:info@klauss-studios.de">info@klauss-studios.de</a> , <a href="http://www.klauss-studios.de">www.klauss-studios.de</a>  ☎ +49 511 98385-0</p>
<b>Plants</b>	See "Florist"
<b>Police</b>	See page 2
<b>Postal services</b>	<p>On-site post office located between halls 1 and 3  ☎ +49 511 820990-30, Fax -49  🕒 Mar. 04-09 09.00–18.30</p>
<b>Press Center</b>	Located at the <b>Convention Center (CC)</b>

<b>Press services</b>	To significantly boost your media coverage at the show, choose from a whole range of attention-getting options: the Press Guide, Products and Innovations, press info trays in the Press Center, Internet press boxes, HOT TOPICS , press conferences (also as webcasts) and the CeBIT Channel. Ask for details. Ms. Susanne SATTLER <a href="mailto:susanne.sattler@messe.de">susanne.sattler@messe.de</a> ☎ +49 511 89-31605
<b>Priority certificates</b>	See "Patent protection"
<b>Program of supporting events</b>	Details on the supporting program during the show Ms. Anke VOLLMANN / Ms. Meike SEIPELT <a href="mailto:anke.vollmann@messe.de">anke.vollmann@messe.de</a> / <a href="mailto:meike.seipelt@messe.de">meike.seipelt@messe.de</a> ☎ +49 511 89-31257 / -33275
<b>Public transport to the show</b>	From Hannover Airport to "Hannover Messe/Laatzen" station, then the Skywalk to the West 1 entrance Take the urban railway service (S-Bahn S6) From the Central Railway Station (Hauptbahnhof) to the Messe/Nord terminal: Take tram lines 8 and 18 (Stations along the way include Kröpcke and Aegidientorplatz.) From the city center to the east entrance: Take tram lines 6 or 16 to the Messe/Ost station. (Stations along the way include Kröpcke and Tierärztliche Hochschule.) From Hannover Airport: From the urban rail (S-Bahn) station between Terminals B and C, take line S5 to the Central Railway Station (Hauptbahnhof) and follow the above instructions for "From the Central Railway Station...". For timetables, visit <a href="http://www.uestra.de">www.uestra.de</a>
<b>Rail connections</b>	Deutsche Bahn <a href="http://www.bahn.de">www.bahn.de</a> <b>Information Center (IC)</b> 🕒 Mar. 04-09 09.00-18.00
<b>Rail transportation</b>	For timetables, fares and tickets, visit: <a href="http://www.bahn.de">www.bahn.de</a>
<b>Religious facilities &amp; services</b>	Christian worship Evangelischer Messedienst <a href="http://www.kirchliche-dienste.de/messedienst">www.kirchliche-dienste.de/messedienst</a> <a href="http://www.kath-kirche-hannover.de">www.kath-kirche-hannover.de</a> Ecumenical Worship Center Prayer room, personal guidance <b>Information Center (IC)</b> 🕒 Jan. 12-15 09.00-18.00 Jewish worship, <a href="mailto:info@jg-hannover.de">info@jg-hannover.de</a> ☎ +49 511 810472, Fax -852983 Kosher meals available at the Jewish Community Clubhouse; for reservations call: ☎ +49 511 28869546 Moslem worship Prayer rooms at Hall 7, south side, facing "Platz der Nationen", hall 17, east side. For more details on religious facilities in Hannover, visit <a href="http://www.religionen-in-hannover.de">www.religionen-in-hannover.de</a> (German website)

<b>Removal of goods after the show</b>	<p>Removal vehicles will be directed by traffic wardens to a specified marshaling area for interim parking, subject to a charge. Signs marked "LKW" (German abbreviation for "trucks") are posted along all approach routes, showing drivers where to go. Transport vehicles will be granted entry to the exhibition grounds as of 9:00 p.m. on the final day of the show. Please contact your own haulage contractor well in advance of the dismantling date to arrange for the removal work and the supply of fork lifts and other transport equipment. Removal vehicles will be directed by traffic wardens to a specified marshaling area for interim parking, subject to a charge. Signs marked "LKW" (German abbreviation for "trucks") are posted along all approach routes, showing drivers where to go.</p>
<b>Restaurants on the exhibition grounds</b>	<p>For groups of 15 or more, please make advance reservations: Messe Gastronomie Hannover GmbH  <a href="http://www.messe.de/catering">www.messe.de/catering</a>  ☎ +49 511 89-33521, Fax -32657</p>
<b>Room reservations</b>	<p>Travel2Fairs GmbH  ☎ +49 511 33644-510  <a href="http://www.travel2fairs.com">www.travel2fairs.com</a></p>
<b>Stand cleaning</b>	<p>See "Waste disposal and stand cleaning"</p>
<b>Stand personnel</b>	<p>Halls 2-13 and Pavillon P 11:  abis albrecht GmbH  <a href="mailto:seewald@abis-albrecht.de">seewald@abis-albrecht.de</a>  ☎ +49 511 38761-16, Fax -61  Halls 14 - 17, Information Center (IC), Convention Center (CC), open-air site and Pavillons P32-26:  PLURAL servicepool GmbH  <a href="mailto:cleaning.messe@plural.de">cleaning.messe@plural.de</a>  ☎ +49 511 866867-11, Fax -22</p>
<b>Stand personnel</b>	<p>Agentur für Arbeit Hannover  Employment office  <a href="mailto:hannover.job-messe@arbeitsagentur.de">hannover.job-messe@arbeitsagentur.de</a>  ☎ +49 511 89-20330, Fax -20340  🕒 Mar. 01-02            09.00-13.00  Mar. 03                09.00-15.00  Mar. 04                08.00-15.00</p>
<b>Stand security</b>	<p>Halls 2–7 and 19-24:  Niedersächsische Wach- and Schließgesellschaft mbH  ☎ +49 511 89-20231  Halls 8,9, 11-17, 24 and 25:  Plural Security GmbH  ☎ +49 511 89-20214</p>
<b>Stand setup and services</b>	<p>Halls 2, 3 : Mr. Volker DRALLE  <a href="mailto:volker.dralle@messe.de">volker.dralle@messe.de</a>  ☎ +49 511 89-32226  Halls 4 – 6 and 21 - 25: Ms. Karin STÜTZER  <a href="mailto:karin.stuetzer@messe.de">karin.stuetzer@messe.de</a>  ☎ +49 511 89-32256  Halls 7 - 9 and Pavillon P11: Mr. Michael GROTHE  <a href="mailto:michael.grothe@messe.de">michael.grothe@messe.de</a>  ☎ +49 511 89-32644  Halls 12 - 15: Mr. Christian GRÜNDER  <a href="mailto:christian.gruender@messe.de">christian.gruender@messe.de</a>  ☎ +49 511 89-32611</p>

	Halls 16 - 20: Mr. Bahattin GIRGIN <a href="mailto:bahattin.girgin@messe.de">bahattin.girgin@messe.de</a> ☎ +49 511 89-32228
	Hall 26, Pavillons P32 - P36 and open-air site: Mr. Andreas KERN <a href="mailto:andreas.kern@messe.de">andreas.kern@messe.de</a> ☎ +49 511 89-32225
<b>Supermarkets</b>	see "Food items"
<b>Survey of exhibitors</b>	We will once again be conducting a survey among exhibitors and visitors during the show. Your contribution would be much appreciated. Product Development and Market Research Dept. ☎ +49 511 89-31438
<b>Tableware</b>	Rental of china, cutlery, glasses etc. Christian Hubensack GmbH ☎ +49 511 9595922
<b>Taxi stands</b>	North 2, West 1, West 3, and South 1
<b>Technical assistance for stands</b>	See "Stand setup and services"
<b>Telecommunications equipment</b>	For general information, contact: Halls 1, 2, 25, 26, 27, P31-P36, Information Center (IC), Convention Center (CC) and open-air site Mr. Frank LINDAU ☎ +49 511 89-32245 Halls 3-6, 12, 15, 19, 20, 22 Ms. Brigitte AHLBORN ☎ +49 511 89-32619 Halls 7, 8, 9, 11, P11, 13, 14, 16, 17, 21, 23, 24 Ms. Nicole SCHOLZ ☎ +49 511 89-32650 For activation of confirmed telephone lines, technical problems, or disconnection and return of equipment, please call: ☎ +49 511 89-1171 Telephone hook-up requires at least one hour of advance notice. Equipment may only be returned at the following times: 🕒 Mar. 09                      Until 20.00 Mar. 10-15              08.00-15.30 The exhibitor remains liable for all equipment until it is returned to the service technician, who will issue a receipt for the equipment disconnected or returned.
<b>Trade fair newspapers "Messezeitung" / "CeBIT news"</b>	Contact publishers / classifieds dept. Messezeitung <a href="http://www.messezeitung.de">www.messezeitung.de</a> ☎ +49 511 8550-2449, Fax -244 During the show Convention Center (CC), CC-Arkaden, room 307 ☎ +49 511 89-20433 CeBIT News in English <a href="http://www.cebitnews.com">www.cebitnews.com</a> ☎ +1 609 987-0056, Fax -0318 During the show Convention Center (CC), CC-Arkaden, room 201
<b>Travel agency</b>	Flight changes, reservations and schedules, train timetables, hotel reservations BCD Travel Germany GmbH <a href="http://www.bcdtravel.de">www.bcdtravel.de</a>

### Information Center (IC)

☎ +49 511 89-21910, Fax -21915

🕒 Mar. 04-09 10.00–18.00

### Urban trains & trams

See "Public transport"

### Vehicle access

Entry to the exhibition grounds is restricted from March 2 to 3 (stand construction) and on March 10 (stand dismantling).

However, trucks with a total permissible weight of 3.5 tons or less may enter the grounds for three hours upon payment of a refundable deposit of € 100.

The exhibition grounds will be closed to cars and small delivery vans on March 3.

The German Road Traffic Regulations (StVO – "Straßenverkehrsordnung") apply. Drivers must give way to the right; there are no priority roads. The speed limit of 20 kilometers per hour must be strictly observed.

Vehicles driven or parked on the exhibition grounds without an official entry permit will be ticketed or towed away at the owner's/driver's expense.

### Vehicle traffic

See "Vehicle access" for traffic regulations applicable on the exhibition grounds

### Vehicles for disabled persons

Chauffeured vehicles are available for disabled persons requiring transportation within the exhibition grounds. Call:

☎ +49 511 89-33903

### Waste disposal and stand cleaning

Halls 2–7, Information Center (IC), Convention Center (CC):  
Deutsche R + S Dienstleistungen GmbH & Co. KG

[service@deutsche-rs.de](mailto:service@deutsche-rs.de)

☎ +49 511 89-20600, Fax -20611

Halls 8–9, 27 and Pavillon P11: PLURAL servicepool GmbH  
[cleaning.messe@plural.de](mailto:cleaning.messe@plural.de)

☎ +49 511 89-21214, Fax -2051

Halls 18-26, open-air site und Pavillons 32-36:  
Reinigungswerk Helms GmbH

[info@reinigungswerk-helms.de](mailto:info@reinigungswerk-helms.de)

☎ +49 511 89-20333, Fax -20290

### Water connections

Halls 2 and 18-23: H. Vesterling Installationstechnik GmbH

☎ +49 511 89-20122, Fax -2 04 22

Halls 3-7: Heitmüller GmbH Sanitärtechnik

☎ +49 511 89-20101, Fax - 2 01 04

Halls 8,9 and 14-17: Ing. P. Behrens Sanitär- u. Heizungsanlagen

☎ +49 511 89-20116, Fax -2 04 16

Halls 10-13 and Pavillon P 11: Ahrens Sanitärtechnik u.  
Gasheiz. GmbH

☎ +49 511 89-2 01 11, Fax - 20411

Halls 24-27, Pavillons P 32 - 35 and open-air site:  
Mildner Sanitär- und Heizungsbau GmbH

☎ +49 511 89-20126, Fax -20426

### Working hours

See "Working hours and opening times" on page 3

### Working platforms

See "Forwarding agencies"

