

**Joint company exhibition of
the Federal Republic of Germany**
at
CeBIT Australia, 12th - 14th of May, 2008, Sydney, Australia



Organiser



In cooperation with



Realisation and exhibition management



Hannover-Messe International GmbH
Messegelände, 30521 Hannover

Telephone :0511-89 31318, Fax :0511-89 31419
www.hfi.de

Project manager : Sandra Mathews
Telephone : +49-(0)511/89 31418
eMail : Sandra.Mathews@hmi.messe.de

Special Conditions of Participation

(as supplement to the General Conditions of Participation of the Federal Republic of Germany at trade fairs and exhibitions abroad)

Please also note the General Conditions of Participation. A confirmation of the participation frequency and the signed registration form, as well as the payment according to No. 6 are preconditions for admission.

1. Closing date for registrations

15-02-2009 (see No. 4.01, 4.02 and 4.03 of the General Conditions of Participation)

It is pointed out that, on principle, the participation can only be conducted, should the minimum participation of 10 companies be reached.

2. Minimum stand space

Hall space 9m² including stand construction.

Max. 100 m² space per exhibitor per participation for a reduced fee, space exceeding 100 m² for a regular fee for space and stand.

Hall space 50 m² without stand construction (only applies if participation fees are stated under 3.1 / 3.2).

Outdoor space 20 m² (only applies if participation fees are stated under 3.1 / 3.2).

3. Participation fee

The participation fees stated are subject to XXX % VAT, insofar as tax liability applies. The participation fees only cover a part of the total costs of services according to No. 5. The Federal Ministry of Economics and Technology will assume the remaining costs. Costs for sub-exhibitors will not be assumed.

3.1. Participation fee for companies taking part in this official participation of the Federal Ministry of Economics and Technology 2009 up to and including the **4th time:**

Euro 335.00 / m² in the hall including stand construction 9 up to 100 m²

Euro 300.00 / m² in the hall without stand construction over 50 m² up to 100 m²

3.2. Participation fee for companies taking part in this official participation of the Federal Ministry of Economics and Technology 2009 up to and including the **5th time or more:**

Euro 420.00 / m² in the hall including stand construction 9 up to 100 m²

Euro 370.00 / m² in the hall without stand construction over 50 m² up to 100 m²

4. Mandatory Fees

Mandatory registered mail, accreditation, registration and other fees (i.e. entry into the trade fair catalogue) of the organiser in the amount XX Euro / exhibitor, persons or stand personnel must be paid by the exhibitor.

5. Services

The payment of the participation fee includes the following services:

5.1 Company-specific services

All materials and facilities shall be at the disposal of the exhibitor, on a rental basis, only for the duration of the event, and may in no way be damaged. Damaged components and devices shall be repaired or replaced at the expense of the exhibitor.

5.1.1 Hall space including stand construction

Provision of stand space in the hall

Uniform stand lettering

Back and dividing walls

Furnishing: 1 Table, 3 Chairs, 1 Sideboard, 1 Waste Paper Basket

Uniform floor covering on the stand

General stand lighting

Electricity: Supply voltage 220V 50Hz / 380 V 50Hz / General stand lighting: 2 spotlights per 12 sqm

- one socket (max. capacity 2 kW; without distribution/switching panel)

NB: Costs for additional electricity supply to the stand (for both light and power current) from the nearest distribution point will be charged to the exhibitor, and will be invoiced on the basis of the kW registered by

the exhibitor. Additional light and power current usage have to be paid by the exhibitor.

Entry into the German participation directory and – if arranged – into the website of the German participation (no liability shall be accepted for incorrect entries)

5.1.2 Hall space without stand construction

(Own stand construction is subject to building directives and must be approved.)

Provision of stand space in the hall pingle story construction only

Uniform stand lettering

Entry into the German participation directory and – if arranged – into the website of the German participation (no liability shall be accepted for incorrect entries).

5.2 General services

Technical and organisational support of exhibitors by the realisation company during preparation and realisation of the participation

Setting up of an information stand with copy service, telephone, and fax (costs shall be charged to the exhibitors)

Uniform setting design of the German participation in the hall and/or in the outdoor area, in accordance with CI concept

General lighting of the German participation

Daily cleaning of the aisles within the German participation in the hall (cleaning of stand space, exhibits, and exhibit holders are the responsibility of the exhibitor)

Security and stewarding service of the German participation if necessary (no guarding of stands)

Waste disposal service

Accompanying measures: Webpage, Flyer

5.3 Waiver

Waiving individual company specific or general services shall not constitute a claim for a reduction of the participation fee. Under no circumstances may uniform design elements be foregone.

6. Payment conditions

With the written registration, based on the desired space, 20 % of the participation fee according to No. 3 as well as the mandatory fees according to No. 4 have to be transferred to the account given below, stating the event:

Bank: Dresdner Bank AG, Hannover, Sort code: 250 800 20, Account number: 109 268 600

Upon admission, the remaining amount is due immediately upon receipt of invoice. Attention is drawn to the General Conditions of Participation.

7. Forwarding agents

For organisational reasons, and in the interest of the exhibitors freight forwarding within the area occupied by the German participation will be transferred to up to two responsible forwarding agents. Exhibiting companies will be informed about this in good time by means of circulars.

8. Company data

Consent is granted to the computer-aided recording, storage, and forwarding of company details to third parties.