

## Exhibitor information

### regarding traffic organisation regulations at INTERSCHUTZ 2010 International exhibition for rescue, fire prevention, disaster relief, safety, security from 07/06/2010 to 12/06/2010 at Leipzig exhibition centre

#### Dear Exhibitors

In preparation for your participation in the exhibition we wish to provide you with some important information regarding traffic organisation on the Leipzig exhibition centre site.

In order to ensure that procedures run as smoothly as possible, we would like to request that you also pass on this information to your partners, such as stand construction companies, service partners and agencies and, in particular, drivers.

Leipzig exhibition centre is reached via the A 14 autobahn, exit Leipzig - Messegelände respectively B2 trunk road, exit Messe-Allee.

#### Event dates

Stand construction	advanced	27/05/2010 from 7.00 am (on request only, subject to charge)
Stand construction	regular	31/05/2010 – 06/06/2010 from 7.00 am – 9.00 pm respectively
Duration of exhibition		07/06/2010 – 12/06/2010, 7.00 am – 7.00 pm daily (exhibitors) 9.00 am – 6.00 pm daily (visitors)
Stand disassembly	beginning	12/06/2010 from 6.00 pm in the exhibition halls and on the out door exhibition area

#### **Disassembly vehicle access 12/06/2010 from approx. 9.00 pm**

13/06/2010 – 16/06/2010      7.00 am – 9.00 pm daily

#### General Traffic Regulations

- The terms of the StVO (road traffic regulations) apply analogously throughout the exhibition centre site.
- The maximum permissible speed on the exhibition centre site is 20 km/h.
- Accessing the exhibition centre site with vehicles of any kind is performed at the risk of the driver concerned and is only permitted with corresponding authorisation, valid access permit (provision of deposit) or valid parking permit.

**The official fair freight forwarders on the Leipziger Messe site are:**

**DHL Trade Fairs & Events GmbH Leipzig**  
Messe-Allee 1, 04356 Leipzig  
Telephone: +49 341 678-7244  
Fax: +49 341 678-7241  
E-mail: fairs.lej@dhl.com

**Agility- Fairs & Events GmbH**  
Messe-Allee 1, 04356 Leipzig  
Telephone: +49 341 678-7350  
Fax: +49 341 678-7351  
E-mail: expoleipzig@agilitylogistics.com

The operation of own cranes and forklifts or other floor conveyor equipment is not permitted on the Leipzig exhibition centre site. Only equipment of the freight forwarders contracted on the site may be operated. Vehicles/machines are only permitted where equipped with a particle filter for diesel operation or a catalytic converter for petrol operation. The freight forwarders have sole right to forward freight on the exhibition centre site, i.e. to transport exhibits, stand superstructures etc. to the stand, including the provision of any auxiliary equipment and customs processing for temporary, respectively definitive import. Assignments placed with the freight forwarders are subject to the German Forwarders' Standard Terms and Conditions (ADSp) in the latest version and the Forwarding Tariff for Fairs and Exhibitions of Leipziger Messe GmbH.

Liability of Leipziger Messe GmbH for all risks that may arise from the activities of the freight forwarders is excluded.

The instructions of the security and traffic control staff of Leipziger Messe GmbH are to be followed.

Indicated lanes, fire service areas, escape routes, hydrants, hall gates, doors and emergency exits are to be kept clear at all times. Leipziger Messe GmbH reserves the right to remove vehicles of any kind parked illegally or in no-parking areas, as well as containers and empties of all kinds, without prior information, at the cost and risk of the causing party, driver or owner. Monitoring and safekeeping are excluded. Information regarding whereabouts will be supplied by the security firm b.i.g. sicherheit gmbH to Leipziger Messe GmbH (Tel.: 0341 678 6666).

The permission of the respective hall inspector is to be obtained as a rule prior to driving into the exhibition halls (telephone with freephone number at every hall gate).

**As a rule, assembly vehicles of all kinds, swap bodies or containers may not be parked on the exhibition centre site during the duration of the exhibition. The limited access permit serves the short-term unloading of vehicles, respectively loading during disassembly exclusively.**

**Exceptions to this are storage and supply vehicles, refrigerated vehicles or catering containers that are required for the supply of a fair stand during the duration of the exhibition. These parking spaces are subject to charge (fee € 400.00 plus VAT at the VAT rate valid at the time of invoicing). Such parking spaces are issued to a limited extent and on written application by the responsible Leipziger Messe GmbH traffic officer exclusively (a.wiesner@leipziger-messe.de).**

To ensure the smooth running of vehicle movements, the indicated parking spaces alone are to be used when unloading fair goods/exhibits.

## **General Regulations for Strand Construction and Disassembly**

### **Regulation of the flow of traffic**

Control of the entire vehicle traffic during the construction period is via a special traffic control system in the area around the exhibition centre.

- The handling of trucks > 3.5 t is via the Quelle site.
- The handling of vehicles < 3.5 t is via the car registration system.
- As a rule, access is subject to time limitation and deposit.
- Control of all vehicles is via a special traffic control system in the area around the exhibition centre.

<b>Construction period    construction vehicles, trucks &gt; 3.5 t</b>
--

### **Guidance of trucks > 3.5 t from (27) 31/05/2010 to Quelle site Gate 1**

Registration of the vehicles and the issuing of permits to access the Leipziger Messe GmbH site are performed solely on the Quelle site.

A limited access permit (access subject to deposit) for the exhibition centre site is only issued if/when:

- the precise place of delivery has been identified (hall, stand number, hall gate, the outdoor exhibition area).
- the necessary space for loading and unloading is available at the halls/outdoor exhibition area.
- where applicable, the requested logistical services of the Messe freight forwarders can be provided or
- where applicable, the necessary customs clearance is possible.
- the deposit (€ 100 incl. statutory VAT) has been made.

With the handover of the access authorisation and the deposit receipt the traffic personnel then supply instructions for accessing the exhibition centre site of Leipziger Messe GmbH.

**Deposit terms:**

The access authorisation for the site of Leipziger Messe GmbH is valid for a maximum of 180 minutes. During the clearance procedure on the Quelle site the driver makes a deposit of 100.00 euros (including statutory VAT). This sum shall be returned within or directly after the end of the permitted time period at the exit points of the exhibition centre site if the vehicle leaves the exhibition centre site within, respectively at the end of the permitted time period. Reimbursement is made at exhibitor exit points Süd 1/South 1 respectively Nord 1/North 1 and only with the exit of the vehicle subject to deposit from the exhibition centre site and handover of the original deposit note.

If this time period is exceeded, this sum shall be forfeited; the vehicle shall be deemed illegally parked from that time on and may be towed away at the expense of the owner.

**Free vehicle parking / parking spaces for unloaded vehicles > 3.5 t during construction:**

During the stand construction period (27) 31/05/2010 – 06/06/2010 vehicles > 3.5 t may use interim parking on the Quelle site exclusively. Access via Quelle Gate 1.

**Construction period construction vehicles < 3.5 t (cars, light vans, cars with trailers)**

**As a rule, cars may only enter the Leipzig exhibition centre site during the stand construction period of INTERSCHUTZ 2010 in exceptional cases only or to unload bulky goods.**

**Cars may enter the Leipzig exhibition centre site to unload for a brief time only and only against the provision of a deposit.**

**Guidance of vehicles < 3.5 t from (27) 31/05/2010 to car registration in Messe-Allee.**

Similar rules apply to those pertaining to trucks > 3.5 t, including the deposit regulation. The deposit here is € 50.00, the permitted access time 120 minutes. Reimbursement is made at exhibitor exit points Süd 1/South 1 respectively Nord 1/South 1 and only with the exit of the vehicle subject to deposit from the exhibition centre site and against handover of the original deposit note.

**Free vehicle parking / parking spaces for unloaded vehicles < 3.5 t during construction:**

For halls 1, 3 and 5	Visitor car park P1, exterior parking spaces on the exhibitor access routes Süd 2/South 2 and Süd 3/South 3
For halls 2 and 4 together with outdoor exhibition areas 1 and 2	Visitor car park P2
For Congress Center Leipzig	Congress Center Leipzig car park

**Exhibits / exhibition goods**

The delivery of exhibits with vehicles is subject to the same terms of access as the delivery of fair goods. Access to the Leipzig exhibition centre site is granted only if/when

- the precise place of delivery has been identified (hall, stand number, hall gate, outdoor exhibition area).
- the necessary space for unloading is available at the halls/outdoor exhibition area.
- where applicable, the requested logistical services of the Messe freight forwarders can be provided or
- where applicable, the necessary customs clearance is possible,
- The exhibits/exhibition goods can be brought into the foreseen final position on the fair stand directly after accessing the exhibition centre site.

### Duration of exhibition 07/06 – 12/06/2010

Entry to the exhibition centre site during the exhibition is only possible with a valid long-term parking permit for the inner exhibition centre site.

#### **Parking spaces**

There are only a limited number of car parking spaces available within the exhibition centre site. Vehicles < 3.5 t may be parked on the indicated **exhibitor parking spaces - inside and outside of the exhibition centre site** as well as on reserved exhibitor parking areas in car parks P1 and P2, for a fee. The Leipziger Messe GmbH General Conditions for Parking Facilities apply.

Pay parking spaces for trucks < 3.5 t are only available on the Quelle site for the duration of the exhibition. Access is via Quelle Gate 1.

Stand supply times: See overview of access regulations.

#### **Long-term parking permits for the duration of the Interschutz exhibition (07 – 12/06/2010)**

can be ordered online with the access data of the organiser, Deutsche Messe AG Hannover on the homepage: [www.interschutz.de/obs](http://www.interschutz.de/obs) in the Leipziger Messe GmbH service section.

#### **Last Minute Service**

If you are not yet in possession of a long-term parking permit on arrival, these may still be acquired in the Last Minute area on:

04/06/2010 from 8:00 am to 6:00 pm on 06/06/2010 from 8:00 am to 8:00 pm

05/06/2010 from 8:00 am to 6:00 pm on 07/06/2010 from 7:00 am to 6:00 pm.

The Last Minute Service is located in Entrance Hall West (Glass hall).

#### **Deposit processing from 07/06 – 12/06/2010**

**Exhibitor access Nord 2/North 2 6:30 am – 8:30 am and 7:00 pm – 11:00 pm (12/06/2010 only till 8:30 am)**

**Exhibitor access Süd 1/South 1 6:30 am – 11:00 pm (12/06/2010 only till 02:00 pm)**

Limited access to the exhibition centre site for a max. 60 min is possible for stand deliveries.

At Quelle Gate 2, Messe-Allee, the driver shall leave a deposit of **€ 50.00** (incl. statutory VAT). This sum shall be returned at Quelle Gate 2, Messe-Allee within or directly after the end of the permitted time period if the vehicle has left the exhibition centre site within, respectively at the end of the permitted time period. In the event of the time period being exceeded, this sum shall be forfeited.

**The provision of deposit and its return is only possible at Quelle Gate 2, Messe-Allee**

**Only after vehicle registration and provision of deposit at Quelle Gate 2, Messe-Allee, the exhibitor accesses Süd 1/South 1 and Nord 2/North 2 can be approached.**

The transporting of passengers with taxis, cars, buses or coaches into the exhibition centre site is not possible throughout the duration of the exhibition. Please use the exhibitor parking spaces in car parks P1 and P2 (buses and coaches P2 only).

From these car parks the Entrance Hall East can be reached on foot in just a few minutes.

Alighting by taxi is only possible at Entrance Hall West (Glass hall). All exhibition halls and the outdoor exhibition area can be easily reached on foot from the entrance halls.

### Disassembly period disassembly vehicles < 3.5 t (cars, light vans, cars with trailers)

On the last day of the exhibition (12/06/2010) all arriving disassembly vehicles:

**(vehicles > 3.5 t Quelle site Gate 1 / vehicles < 3.5 t car registration)** will be guided to the logistics terminals for further directions by corresponding signposting and the assistance of the police and DIUS road safety organisation.

**The same access conditions apply as for the stand construction period.**

**Note:**

**Vehicles that do not drive to the corresponding logistics terminals on the final day of the exhibition will not be granted an access authorisation for the exhibition centre site at the gates.**

Vehicle access to the exhibition centre site will only be possible from approximately 9:00 pm and will be regulated exclusively via the logistics terminals.





Mobile exhibits may leave the exhibition halls, respectively outdoor exhibition area directly after the end of the exhibition. These vehicles may not be parked within the exhibition centre site.

Your exhibits may be parked on the Quelle site free of charge until their removal.

Access is via Quelle Gate 1.


### Overview of access regulations:

#### Construction (27) 31/05/2010 to 06/06/2010





Vehicles	Hall	Access	Time	Legitimation / regulations
 < 3.5 t  > 3.5 t	1, 3, 5	Süd 1/ South 1	From (27) 31/05/2010 7:00 am - 9:00 pm	<ul style="list-style-type: none"> <li>One-day access authorisation / deposit note</li> <li>&gt; 3.5 t Quelle site Gate 1</li> <li>&lt; 3.5 t car registration</li> </ul>
 < 3.5 t  > 3.5 t	2, 4 FF 1/ open exhibition space 1	Nord 1/ North 1	From (27) 31/05/2010 7:00 am - 9:00 pm	<ul style="list-style-type: none"> <li>One-day access authorisation / deposit note</li> <li>&gt; 3.5 t Quelle site Gate 1</li> <li>&lt; 3.5 t car registration</li> </ul>

#### Duration of exhibition 07/06 – 12/06/2010



##### Exhibitors

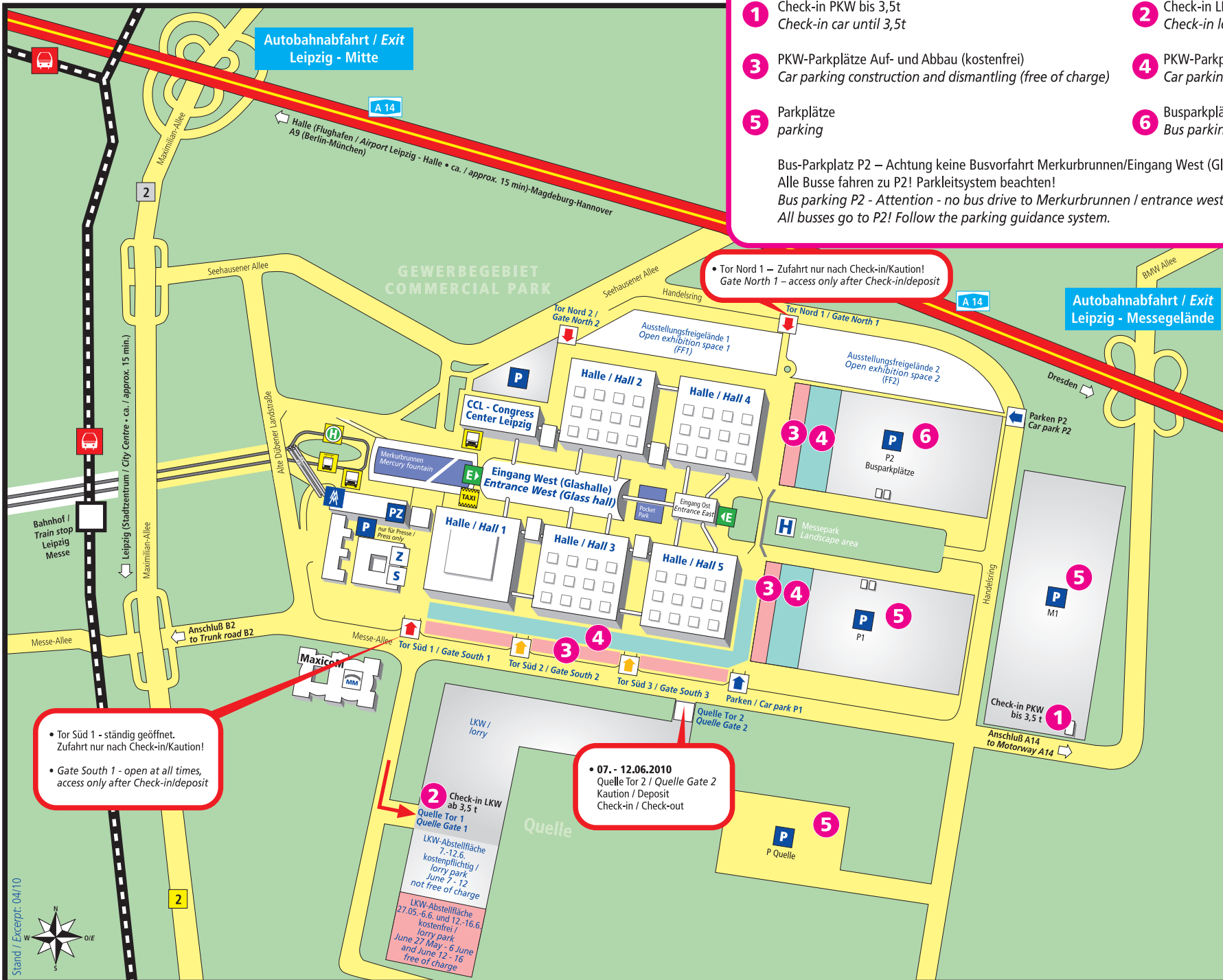
Vehicles	Hall	Access	Time	Legitimation / regulations
 Cars only	1, 3, 5	Süd 1, 2, 3/ South 1, 2, 3 P 1	Continuous	Long-term parking permits and exhibitor identification / legitimation of the organiser for all vehicle passengers

##### Service providers, suppliers

Vehicles	Hall	Access	Time	Legitimation / regulations
 < 3.5 t  > 3.5 t	1, 3, 5	Süd 1/ South 1	6:30 am – 11:00 pm On 12/06/2010 only 6:30 am – 02:00 pm for max. 60 minutes respectively	Deposit terms: Access authorisation for maximum 60 minutes. <b>At Quelle Gate 2, Messe-Allee</b> , the driver shall leave a deposit of € 50,00 (incl. statutory VAT). This sum shall be returned at <b>Quelle Gate 2, Messe-Allee</b> within or directly after the end of the permitted time period if the vehicle has left the exhibition centre site within, respectively at the end of the permitted time period. In the event of the time period being exceeded, this sum shall be forfeited.
 < 3.5 t  > 3.5 t	2, 4 FF 1/ open exhibition space 1	Nord 2/ North 2	6:30 am – 8:30 am and 07:00 pm – 11:00 pm On 12/06/2010 only 6:00 am – 8:30 am for max. 60 minutes respectively	Deposit terms: Access authorisation for maximum 60 minutes. <b>At Quelle Gate 2, Messe-Allee</b> , the driver shall leave a deposit of € 50,00 (incl. statutory VAT). This sum shall be returned at <b>Quelle Gate 2, Messe-Allee</b> within or directly after the end of the permitted time period if the vehicle has left the exhibition centre site within, respectively at the end of the permitted time period. In the event of the time period being exceeded, this sum shall be forfeited.

#### Last day of exhibition / stand disassembly from 12/06/2010

Vehicles	Hall	Access	Time	Legitimation / regulations
 < 3.5 t  > 3.5 t	1, 3, 5  2, 4 FF 1/ open exhibition space 1	Süd 1/ South 1  Nord 1/ North 1	On 12/06 from 9:00 pm and then continuously  On 12/06 from 9:00 pm, then 7:00 am – 9:00 pm	<ul style="list-style-type: none"> <li>Stand allocation / authorisation of exhibitor</li> <li>Security staff issue access permit</li> <li>Access permit valid for stand disassembly period only</li> <li>On 12/06 disassembly vehicles arriving before 9:00 pm will be directed to the decentralised logistics terminals, from where they will be directed to the relevant exhibitor access points from approximately 9.00 pm onwards.</li> </ul>



- 1** Check-in PKW bis 3,5t  
Check-in car until 3,5t
  - 2** Check-in LKW ab 3,5t  
Check-in lorry until 3,5t
  - 3** PKW-Parkplätze Auf- und Abbau (kostenfrei)  
Car parking construction and dismantling (free of charge)
  - 4** PKW-Parkplätze Messelaufzeit Aussteller  
Car parking during trade fair event exhibitors
  - 5** Parkplätze parking
  - 6** Busparkplätze  
Bus parking
- Bus-Parkplatz P2 – Achtung keine Busvorfahrt Merkurbrunnen/Eingang West (Glashalle)  
 Alle Busse fahren zu P2! Parkleitsystem beachten!  
 Bus parking P2 - Attention - no bus drive to Merkurbrunnen / entrance west (glass hall)  
 All busses go to P2! Follow the parking guidance system.

- Messehaus Administration
- PZ Pressezentrum Press centre
- P Parkplätze Car park
- E Eingänge Entrance
- Zugang nur für Fußgänger Access only for pedestrian
- Einfahrten Messegelände Gateway Exhibition Centre
- Einfahrten Parkplätze Gateway Car park
- TAXI Taxihalteplatz Taxi rank
- Z S Zoll, Spedition Customs, Forwarding agency
- Airport-City-Shuttle Airport-City-Shuttle
- Haltestelle Linie 16 Station line 16
- Straßenbahn, Bus Tram, Bus
- MaxicoM (Euro-Asia Business Center)